



# VARDHAMAN COLLEGE OF ENGINEERING

(AUTONOMOUS)

(Affiliated to JNTUH, Approved by AICTE and Accredited by NBA)

Shamshabad – 501 218, Hyderabad

## INSTRUCTIONS TO STUDENTS

DATE:07.09.2020

1. Due to Pandemic situation of COVID-19 all are instructed to strictly follow COVID-19 precautions and guidelines at college premises.
2. The college follow all the standard COVID-19 precautions at the campus.
3. Enter into the college only after checking the temperature at main gate. The student with COVID-19 symptoms like abnormal temperature or coughing continuously will be isolated to other room.
4. Always wear a mask preferably a triple layer surgical mask to cover your mouth and nose and hand gloves.
5. Maintain a physical distance of 1.8 meters (6feet), from other individuals in the campus including examination halls.
6. Individual shall not touch any articles/surfaces unwarranted and also shall not touch your face or nose.
7. Individuals carry a pocket size sanitizer and shall sanitize their hands frequently, specifically after touching a suspicious surface.
8. Individuals must bring their own water bottles and carry them all the time, can fill water from coolers.
9. Nobody is allowed to leave footwear at any place in college or exam hall.
10. Students are allowed into the halls 15 minutes before commencement of examinations. No grace period for entering into the examination hall during examinations.
11. Students have to keep their books, note books, electronic gadgets and their written materials outside the room. The Management/Faculty/Staff are NOT responsible for any lost or stolen of any material such as printed/written material and electronic gadgets.
12. Students must occupy their seats as per the seating arrangement plan.
13. Answer booklets will be distributed at least 10 minutes before the starting of the examination and students have to fill in correct details on the front page of the answer booklets.
14. **Candidates are prohibited from bringing Mobile Phones to the examination hall.**
15. **Students can download and print their hall tickets from our college website in the student corner.**
16. Students must carry their Identity cards, Hall tickets to the examination hall and get sign on their Hall ticket and answer booklet by the invigilator.
17. Candidates are prohibited from writing anything, on their hall tickets or question papers except their registration number.
18. Maintain general discipline in the classroom. Any malpractices, attempt of copying by the students will be strictly punishable.
19. Data books, Code books, Charts, tables will be supplied to the candidate. Candidate should not bring their personal material into the examination hall. Candidates are permitted to use non programmable electronic / scientific calculators in the examination hall.
20. Students must tie their supplements to the answer booklet, 10 minutes before the end of examination.
21. **Candidates must stay in the examination hall for full time and not allowed to leave in the middle.**